

Wabeno Public Library Board

PLACE: Wabeno Public Library

DATE: February 15, 2022

TIME CALLED TO ORDER: 4:38 p.m.

COMMITTEE MEMBERS PRESENT: Carol Bartlein, Kay Morrison, Carol Tallier, Diane Spaude, and Cindy Lemerande, director.

I. CALL TO ORDER

President Carol Bartlein called the meeting to order at 4:38 p.m.

II. ROLL CALL

The secretary took roll call; Kathy Stauffer, Judy Richmond, Janet DeJean Newton, and Nancy Schuhart were absent.

III. APPROVAL OF AGENDA

Diane made a motion, Carol T. seconded to approve the agenda as presented. Motion carried.

IV. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Kay, seconded Diane to approve the minutes of the November 23, 2021 meeting. Motion carried.

V. 2021 ANNUAL REPORT

Cindy reported that the 2021 annual report was finished and approved. Carol B. asked Cindy to update the board on the type of information that is required for the annual report. The following are some of the highlights mentioned:

- Hours of Operation
- Number of materials in our library collection along with a breakdown of material type
- Annual circulation with a breakdown of material type and interlibrary loan transactions
- Library Board members and their addresses
- Operating revenue and their sources
- Library staff and their income and hours worked
- Loans of materials to nonresidents

VI. BOARD MEMBER RESIGNATION

Carol Eernisse has resigned from the Board. Carol B. will send her a note thanking her for the time she spent as a board member.

VII. NEW BOARD MEMBER

Our bylaws state:

“The Town Board shall also appoint as an additional member one (1) school administrator, or his representative, to represent the public school district, or districts, in which the Wabeno Public Library is located.”

Janet DeJean Newton has agreed to join our board as a representative of the Wabeno Area School system.

VIII. COMMENTS AND/OR CONCERNS AND/OR CORRESPONDENCE

None.

IX. NEXT MEETING

The next meeting date will be May 11, 2022 at 4:30 p.m.

X. ADJOURNMENT

Kay made a motion to adjourn, Carol T. seconded. Meeting adjourned at 4:51 p.m.

Respectfully submitted,

Kay Morrison, Secretary