

Wabeno Public Library Board

PLACE: Wabeno Public Library

DATE: June 27, 2023

TIME CALLED TO ORDER: 4:33 p.m.

COMMITTEE MEMBERS PRESENT: Carol Bartlein, Kay Morrison, Carol Tallier, Diane Spaude, Janet DeJean Newton, Ben Hermus, Town Board representative, and Cindy Lemerande, director.

I. CALL TO ORDER

President Carol Bartlein called the meeting to order at 4:33 p.m.

II. ROLL CALL

The secretary took roll call; Kathy Stauffer and Judy Richmond were absent.

III. APPROVAL OF AGENDA

Diane made a motion, Kay seconded to approve the agenda as presented. Motion carried.

IV. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Diane, seconded Carol T. to approve the minutes of the February 15, 2022 meeting. Motion carried.

V. NEW BOARD MEMBER

Carol B. welcomed Janet DeJean Newton to the Library Board, and expressed our gratitude that she is joining our board.

Terms of the current board members were discussed, we are behind on our re-appointments due to lack of meetings during COVID. We will add this item to the agenda for the next meeting.

VI. 2023 BUDGET

Our 2023 budget from the Town of Wabeno is \$32,000.00. The money we received from Forest County was \$6,407.00.

VII. POLICIES ON HOTSPOTS

A copy of the WiFi hotspot procedures and policy were sent to each member prior to the meetings. Also included in the mailing was the user agreement and waiver. Kay made a motion to approve the policy and procedures and add them to our by-laws. Carol T. seconded. Motion carried.

VIII. REVIEW POLICIES (Future Meetings)

Each meeting we will be reviewing the policies of the Wabeno Public Library. Cindy distributed the By-Laws for the Wabeno Public Library Board which will be discussed at the next meeting.

IX. ANNUAL REPORT

The annual report has been signed, submitted, and approved.

X. COMMENTS AND/OR CONCERNS AND/OR CORRESPONDENCE

Ben explained that expenditures greater than \$500.00 that are not part of our normal budget items will have to be reported to the Town Board before purchase.

XI. NEXT MEETING

The next meeting date will be August 22, 2023 at 4:30.

XII. ADJOURNMENT

Diane made a motion to adjourn, Kay seconded. Meeting adjourned at 5:05 p.m.

Respectfully submitted,

Kay Morrison, Secretary