

Wabeno Public Library Board

**PLACE:** Wabeno Public Library

**DATE:** September 25, 2019

**TIME CALLED TO ORDER:** 4:25 p.m.

**COMMITTEE MEMBERS PRESENT:** Carol Bartlein, Kay Morrison, Carol Tallier, Diane Spaude, Judy Richmond, Carol Eernisse, and Cindy Lemerande, director.

**I. CALL TO ORDER**

President Carol Bartlein called the meeting to order at 4:25 p.m.

**II. ROLL CALL**

The secretary took roll call; Kathy Stauffer and Jim Smith were absent.

**III. APPROVAL OF AGENDA**

Kay made a motion, Diane seconded to approve the agenda as presented. Motion carried.

**IV. MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Judy, seconded Carol E. to approve the minutes of the August 14, 2019 meeting. Motion carried.

**V. MEMBER APPOINTMENT**

Welcome to Carol Tallier who joins the Board to replace Dale Harrison.

**VI. MEETING BY-LAWS**

Diane made a motion to amend "Article II, Section 1 Regular Meetings" of our by-laws to state that we would have regular meetings a minimum of 4 times per year. Judy seconded. Motion carried.

**VII. FLOORS AND WINDOWS UPDATE**

A bid was received from Affordable Floors for refinishing the floor and a bid was received from Earl Eggert for making new storm windows. Both bids were approved by the Wabeno Park Board at their meeting September 23, 2019.

**VIII. TABLES AND CHAIRS**

Once the floors are refinished we will not be able to use rolling chairs on them as they are not good for the finish on the floor. Cindy asked permission to purchase new chairs and a new table. She would like a table that is narrower in width and not as tall.

Discussion took place on what to do with the old table. Hopefully getting the word out that we are replacing the table will find it a new home.

Diane made a motion to purchase a replacement table and chairs. Seconded Carol T. Motion carried.

**IX. 2019 BUDGET**

Cindy reported that we are doing well with our budget and we should be close at the end of the year.

**X. 2020 BUDGET**

After discussion it was decided to request the same amount for the 2020 budget. Cindy discussed raises for the support staff starting in January 2020. The Town Board also sent a worksheet asking about future needs. Cindy will fill this out and return with our budget request.

**XI. COMMENTS AND/OR CONCERNS AND/OR CORRESPONDENCE**

None.

**XII. EXECUTIVE SESSION FOR PERSONNEL RELATED ISSUES**

Motion by Judy, seconded Carol E. to go into closed session for personnel related issues. Motion carried.

Motion by Carol T., seconded Kay to come out of Executive Session. Motion carried.

The Board returned to open session.

**XIII. NEXT MEETING**

The next meeting date will be December 12, 2019 at 4:30 p.m.

**XIV. ADJOURNMENT**

Kay made a motion to adjourn, Carol T. seconded. Meeting adjourned at 5:09 p.m.

Respectfully submitted,

Kay Morrison, Secretary