

Wabeno Public Library Board

PLACE: Wabeno Public Library

DATE: November 28, 2018

TIME CALLED TO ORDER: 4:30 p.m.

COMMITTEE MEMBERS PRESENT: Carol Bartlein, Kay Morrison, Dale Harrison, Diane Spaude, Judy Richmond, Carol Eernisse, and Cindy Lemerande, director.

I. CALL TO ORDER

President Carol Bartlein called the meeting to order at 4:30 p.m.

II. ROLL CALL

The secretary took roll call; Kathy Stauffer and Jim Smith were absent.

III. APPROVAL OF AGENDA

Diane made a motion, Judy seconded to approve the agenda as presented. Motion carried.

IV. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Judy, seconded Carol E. to approve the minutes of the September 26, 2018 meeting. Motion carried.

V. 2018 BUDGET UPDATE

Our total operating budgets from the Town of Wabeno and Forest County: \$34, 542.00. To date, our remaining balance is approximately \$11,011.46.

Carol B. and Cindy attended the Town Board meeting to ask permission to assign a portion of our leftover budget to the cost of automating the library in 2019. The Town Board agreed that we could use the remaining funds for this purpose.

VI. 2019 BUDGET

We requested the same amount as we were given in 2018, \$31,500. The Town Board added an additional \$4,000.00 for 2019 to cover the shortfall we needed for joining V-Cat.

VII. V-CAT APPROVAL AND SIGN AGREEMENT WITH WVLS

Kay made a motion to approve the V-CAT agreement with Wisconsin Valley Library System. Carol E. seconded. Motion carried.

Carol B. as President of the Wabeno Library Board then signed the agreement.

VIII. V-CAT TIMELINE

A representative from WVLS came to look over our collection. The plan is to start implementing the process in February or March 2019. Cindy feels she will be able to catalog our collection into the system on her own.

IX. WISCAT

It was necessary to pay for the WISCAT fee for 2019 because there will be overlap with the conversion.

X. COMMENTS AND/OR CONCERNS AND/OR CORRESPONDENCE

Cindy requested permission to close the library on Saturday Dec. 22, 2018, the Board granted permission.

This Board would like to express their appreciation to the Town Board of Wabeno for their support of our library, and we especially appreciate the extra money allotted for us to reach our goal.

XI. NEXT MEETING

The next meeting date will be January 23, 2019 at 4:30 p.m.

XII. ADJOURNMENT

Judy made a motion to adjourn, Dale seconded. Meeting adjourned at 5:02 p.m.

Respectfully submitted,

Kay Morrison, Secretary