

Wabeno Public Library Board

PLACE: Wabeno Public Library

DATE: July 16, 2024

TIME CALLED TO ORDER: 4:30 p.m.

COMMITTEE MEMBERS PRESENT: Carol Bartlein, Kay Morrison, Carol Tallier, Diane Spaude, Janet DeJean Newton, Ben Hermus, Town Board representative, and Jasmine Hanson, director.

I. CALL TO ORDER

President Carol Bartlein called the meeting to order at 4:30 p.m.

II. ROLL CALL

The secretary took roll call; Judy Richmond and Kathy Stauffer were absent.

III. APPROVAL OF AGENDA

Diane made a motion, Kay seconded to approve the agenda with the addition of "Building Usage Policy" added as IX. Motion carried.

IV. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Carol T, seconded Diane to approve the minutes of the March 19, 2024 meeting. Motion carried.

V. DIRECTOR REPORT

- A) Budget: We have approximately \$19,000.00 remaining in our 2024 budget. There was discussion regarding the replacement of the computers which are being offered at the price of \$700.00 each. It was recommended that we purchase one immediately, and if the budget allows another one later in the year.
- B) NICE Project: Prior to the meeting Jasmine provided the information regarding the Northern Wisconsin ILS Consortium Exploration (NICE) team which explains the pros and cons of merging two library systems. The Northern Waters Library Service (NWLS), Wisconsin Valley Library Service (WVLS), and their respective Integrated Library System (ILS) consortia are concurrently considering transitions to a shared ILS. The Wabeno Public Library Board members present do not have any objections to the going forward with the merger.
- C) Updates:
 - a) There is a summer story time on Tuesdays at 10:30. Jasmine advertises the event on social media. A total of 7 have attended so far.
 - b) Also offered is D&D every other week on Friday at 6:00 PM.

- c) Jasmine explained that we can access online courses through UDEMY. Gale has partnered with Udemy, the leading marketplace for online learning, to offer public libraries Gale Presents: Udemy. This online learning platform provides instruction for adults who want to up-skill for a new job, advance in their current profession, or deepen a personal interest

VI. REVIEW MEMBERSHIP TERMS

Kay Morrison term expires July of 2024, she has agreed to remain for another term.

VII. REVIEW AND APPROVAL OF BY-LAWS

The revised by-laws were sent to each member prior to the meeting. Kay made a motion to approve the updated by-laws, Janet seconded. Motion carried on a voice vote.

VIII. REVIEW AND APPROVAL OF POLICIES

“Collection Development Policy” was distributed to the members and reviewed. Kay made a motion to approve the policy, Janet seconded. Motion carried on a voice vote.

“Complaints for Materials Collection Policy” was distributed to the members and reviewed. Carol T. made a motion to approve the policy, Diane seconded. Motion carried on a voice vote.

“Mission and Goals” were distributed to the members and reviewed. Kay made a motion to approve the policy with the following additions: adding “persons with disabilities” to number two, and adding “annually” to number three regarding the reviewing the goals, Janet seconded. Motion carried on a voice vote.

IX. BUILDING USAGE POLICY

Jasmine will work on creating a policy for building use. It was suggested that she create something similar to the policy that Wabeno Area Schools use for their buildings. Janet or Carol will see about providing a copy to her. Janet also mentioned that a calendar should be created to mark down events.

X. REQUESTS FOR ITEMS TO INCLUDE ON NEXT MEETING AGENDA

1. Update More Policies
2. Election of Officers

XI. COMMENTS AND/OR CONCERNS AND/OR CORRESPONDENCE

The American Legion Auxiliary made a donation to the library. The question arose at what price point do we add the names of donors to our plaque. Carol B. made a motion

that people who donate \$500.00 will have the option to have their names added to the plaque. Diane seconded the motion. Motion carried on a voice vote. Diane will ask the Auxiliary if they would like their name added.

Ben reported that the Town of Wabeno has purchased cameras and two will be installed near the library. It was also mentioned that we should leave the outside lights on to help deter the vandal(s).

XII. NEXT MEETING

The next meeting date will be October 9, 2024 at 4:30 p.m.

XIII. ADJOURNMENT

Kay made a motion to adjourn, Janet seconded. Meeting adjourned at 5:56 p.m.

Respectfully submitted,

Kay Morrison, Secretary