

Building Usage Form

Wabeno Public Library

Name
Phone
Address
Email

Organization You Represent: _____

Is Organization a Non-Profit? _____

Event: _____

Purpose of Function: _____

Number of People Attending: _____

We wish entrance to the building at: _____

We will vacate the building by: _____

Day(s), Date(s), and Time(s) needed: _____

Other Needs (Computer, Outside Sitting Area, etc.) _____

If permission to use the library facility/grounds is granted, the applicant agrees to indemnify and hold harmless the Wabeno Public Library from any liability for damages to any person or property in or about the library's premises from any cause whatsoever. All persons or groups using library facilities shall be responsible for the proper supervision, control, and accommodation of persons attending the activity. The applicant agrees to be responsible for the preservation of order. The applicant agrees to be responsible for replacement in case of damage or loss incurs. Further, the applicant agrees that there will be no use of tobacco or controlled substances within the building.

SIGNATURE _____

LIBRARY USE ONLY	Date of Form	Director Initial
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