Wabeno Public Library Board Meeting

Minutes for July 16, 2024

Wabeno Public Library, 4556 N. Branch St., Wabeno, WI 54566

Members Present:

Carol Bartlein, Kay Morrison, Carol Tallier, Diane Spaude, Janet DeJean Newton, Ben Hermus, Town Board representative, and Jasmine Hanson, director.

1. Call to Order

President Carol Bartlein called the meeting to order at 4:30 p.m.

1. Roll Call

The secretary took roll call; Judy Richmond and Kathy Stauffer, were absent.

1. Approval of Agenda

Diane made a motion, Kay seconded to approve the agenda with the addition of “Building Use Policy” added as 9. Motion carried.

1. Approval of Previous Meeting Minutes

The minutes of the previous meeting were given to each member prior to the meeting. There was a motion by Carol T, seconded Diane to approve the minutes of the March 19, 2024 meeting. Motion carried.

1. Director Report

Budget: We have approximately $19,000.00 remaining in our 2024 budget. There was discussion regarding the replacement of the computers which are being offered at the price of $700.00 each. It was recommended that we purchase one immediately, and if the budget allows another one later in the year.

NICE Project: Prior to the meeting Jasmine provided the information regarding the Northern Wisconsin ILS Consortium Exploration (NICE) team which explains the pros and cons of merging two library systems. The Northern Waters Library Service (NWLS), Wisconsin Valley Library Service (WVLS), and their respective Integrated Library System (ILS) consortia are concurrently considering transitions to a shared ILS. The Wabeno Public Library Board members present do not have any objections to the going forward with the merger.

Updates: There is a summer story time on Tuesdays at 10:30. Jasmine advertises the event on social media. Word is spreading and a total of 7 have attended so far. Also offered is D&D every other week on Friday at 6:00 PM. Jasmine explained that we can access online courses through UDEMY. Gale has partnered with Udemy, the leading marketplace for online learning, to offer public libraries Gale Presents: Udemy. This online learning platform provides instruction for adults who want to up-skill for a new job, advance in their current profession, or deepen a personal interest.

1. Review Board Membership Terms

Kay Morrison term expires July of 2024, she has agreed to remain for another term.

1. Review and Approval of By-Laws

The revised by-laws were sent to each member prior to the meeting. Kay made a motion approve the updated by-laws, Janet seconded the motion. Motion carried on a voice vote.

1. Review and Approval of Policies

The Collection Development Policy was distributed to the members and reviewed. Kay made a motion to approve the policy, Janet seconded the motion. Motion carried on a voice vote.

The Complaints for Materials Collection Policy was distributed to the members and reviewed. Carol T. made a motion to approve the policy, Diane seconded the motion. Motion carried on a voice vote.

The Mission and Goals were distributed to the members and reviewed. Kay made a motion to approve the Mission and Goals with the following additions: Adding “persons with disabilities” to number 2, and adding “annually” to number 3 regarding the reviewing the goals, Janet seconded the motion. Motion carried on a voice vote.

1. Building Usage Discussion

Jasmine will work on creating a policy for building use. It was suggested that she create something similar to the policy that Wabeno Area Schools use for their buildings. Janet or Carol will see about providing a copy to her. Janet also mentioned that a calendar should also be created to mark down events.

1. Request for items to include on next meeting agenda

Update more policies

Election of officers

1. Comments, Questions, Correspondence

The American Legion Auxiliary made a donation to the library. The question arose at what price point do we add the names of donors to our plaque. Carol B. made a motion that people who donate $500.00 will have the option to have their names added to the plaque. Diane seconded the motion. Motion carried on a voice vote. Diane will ask the Auxiliary if they would like their name added.

Ben reported that the Town of Wabeno has purchased cameras and two will be installed near the library. It was also mentioned that we should leave the outside lights on to help deter the vandal(s).

1. Next Meeting

The next meeting date will be Tuesday October 9, 2024 at 4:30.

1. Adjournment

Kay made a motion to adjourn, Janet seconded. Meeting adjourned 5:56 p.m.

Respectfully submitted,

Kay Morrison, Secretary