Wabeno Public Library Board Meeting

**Agenda for April 22, 2025**

4:30 p.m.

Wabeno Public Library, 4556 N. Branch St., Wabeno, WI 54566

1. Call to Order – 4:30
2. Roll Call – Carol T., Carol B., Kay, Jasmine. Kathy, Diane, Judy, and Janet were unable to attend. It was decided to informally go through the agenda.
3. Approval of Agenda --
4. Approval of January 14, 2025 Minutes – The minutes of the January 14 meeting were reviewed and there was no questions from the members present.
5. Director Report
   1. Budget – Jasmine reported that we are doing well on our budget for 2025 and she will follow up with Raletta regarding the check from the County.
   2. Website (Accessibility and New Page) – Jasmine reported that she is 50% complete transitioning the web-page to be accessible to all formats. There is also a new resource page and she asks that anyone who knows of additional resource information to be added to the page, to please contact her.
   3. Printer – a new color printer is needed, Jasmine has a printer chosen and it is below the $500 limit that is required for Town Board and Library Board approval. The members present encouraged her to order the printer.
   4. Updates – Trina Ward, a senior at the Wabeno Area School, has been volunteering at the library and will be doing a story hour this summer.
6. Review Policies
   1. Unexpected Closures – policy reviewed, discussed, and will be presented for approval at next Library Board Meeting.
   2. Photo/Video Release – policy reviewed, discussed, and will be presented for approval at next Library Board Meeting.
   3. Naming Rights – policy reviewed, discussed, and will be presented for approval at next Library Board Meeting.
7. Request for items to include on next meeting agenda – suggested items for the next meeting include board membership renewals and retirements and employee compensations.
8. Comments, Questions, Correspondence – we have again had some vandalism in the screened porch. Jasmine was encouraged to report the incident to the authorities so that we have documentation of the event.
9. Next Meeting – July 15, 2025 at 4:30
10. Adjournment – the members present ended discussions at 5:34 pm.